ALTE SIG Meetings

Klagenfurt am Wörthersee
14th – 15th February 2019

Venue: Österreichisches Sprachdiplom Deutsch (ÖSD)
Universitätsstraße 102
9020 Klagenfurt am Wörthersee
AUSTRIA
**DRAFT PROGRAMME**

<table>
<thead>
<tr>
<th>Thursday, 14th February</th>
<th>Meeting / agenda item</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>08.30am – 09.00am</td>
<td>Registration</td>
<td>Room 2</td>
</tr>
<tr>
<td>09.00am – 09.30am</td>
<td>Opening</td>
<td>Room 1</td>
</tr>
<tr>
<td>09.30am – 12.00pm</td>
<td>SIGs</td>
<td></td>
</tr>
<tr>
<td>(coffee 10.45am – 11.15am)</td>
<td>QMS working group</td>
<td>Room 1</td>
</tr>
<tr>
<td></td>
<td>(Any ALTE delegate)</td>
<td></td>
</tr>
<tr>
<td>12.30pm – 2.00pm</td>
<td>Lunch</td>
<td>Seeparkhotel</td>
</tr>
<tr>
<td>2.00pm – 3.30pm</td>
<td>SIGs</td>
<td></td>
</tr>
<tr>
<td>(coffee 3.30pm – 4.00pm)</td>
<td>LAMI SIG</td>
<td>Room 1</td>
</tr>
<tr>
<td></td>
<td>(Any ALTE delegate)</td>
<td></td>
</tr>
<tr>
<td>4.00pm – 5.30pm</td>
<td>Special Requirements and Circumstances SIG</td>
<td>Room 1</td>
</tr>
<tr>
<td></td>
<td>(Any ALTE delegate)</td>
<td></td>
</tr>
<tr>
<td>6.30pm – 7.15pm</td>
<td>Guided city tour</td>
<td>Meeting point Dr.- Arthur-Lemisch- Platz</td>
</tr>
<tr>
<td>7.30pm</td>
<td>Dinner</td>
<td>Landhaushof</td>
</tr>
</tbody>
</table>

**Friday, 15th February**

<table>
<thead>
<tr>
<th>Meeting</th>
</tr>
</thead>
<tbody>
<tr>
<td>09.00am – 1.00pm</td>
</tr>
<tr>
<td>(coffee 10.45am – 11.15am)</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>1.00pm – 2.00pm</td>
</tr>
</tbody>
</table>
Notes to Participants

- Refreshments: coffee and snacks will be served mid-morning on both days, and also during the afternoon on the first day.
- Lunch will be served on both days and it will take place at the Seepark Hotel, just across the street from ÖSD.
- Refreshments and lunches are kindly being provided by our host, ÖSD.
- On Thursday evening (14th February 2019) participants are warmly invited to dinner offered by our host, ÖSD, at the typical Carinthian restaurant Landhaushof in the centre of Klagenfurt, starting at 7:30 pm. Please inform the Secretariat of any dietary requirements on registration.
Practical Information

ALTE SIG Meetings, Klagenfurt am Wörthersee, Carinthia, Austria, 14\textsuperscript{th}-15\textsuperscript{th} February 2019

Date and Venue

The ALTE meetings will take place on Thursday 14\textsuperscript{th} and Friday 15\textsuperscript{th} of February 2019 at the main offices of ÖSD in Klagenfurt am Wörthersee. Lunch will be served at the Seeparkhotel across the street.

Full address:

Österreichisches Sprachdiplom Deutsch (ÖSD)
Universitätsstraße 102, 9020 Klagenfurt, Österreich
www.osd.at

Guided tour / Venue for dinner

The meeting point for the guided tour will be in the city centre at Dr.-Arthur-Lemisch-Platz, 9020 Klagenfurt am Wörthersee, at 6.30 pm.
Dinner will be served at 7.30 pm at the Landhaushof, a restaurant that is well known in Klagenfurt for its typical Carinthian food. It is also located right in the city centre at Landhaushof 1, 9020 Klagenfurt am Wörthersee.
Getting to Klagenfurt

Klagenfurt has an airport with connections f.e. to Vienna, London, Hamburg and Cologne. For information about flights and connections, please look at the Klagenfurt Airport website: [http://www.klagenfurt-airport.at/](http://www.klagenfurt-airport.at/). Taxis are available at the Airport.

There are also Airports close by in Ljubljana/Slovenia (45 minutes to Klagenfurt by car) and in Graz (1 ½ hours to Klagenfurt by car). For further information about flights and connections, please look at [http://www.fraport-slovenija.si/en/Main](http://www.fraport-slovenija.si/en/Main) or [https://www.flughafen-graz.at/en/home.html](https://www.flughafen-graz.at/en/home.html).

The central station in Klagenfurt is 10 minutes away from ÖSD by car. Information about times and prices can be found on [https://www.oebb.at/en/](https://www.oebb.at/en/). Taxis are available at the train station.

There is off-site and on-street parking available at the Universitätsstraße, in front of the Seeparkhotel, and at the Park and Ride on Villacher Straße. Please note that there is a short-term parking zone (3 hours) in front of ÖSD, signalised by blue road markings.
For those who wish to extend their stay and enjoy Klagenfurt and its beautiful surroundings some more, information is available on [https://www.visitklagenfurt.at/en/](https://www.visitklagenfurt.at/en/) and [https://www.kaernten.at/](https://www.kaernten.at/).

**Accommodation:**

All hotels and guest houses on this list are within walking distance from ÖSD. The approximate time it takes to walk can be found next to the star rating. Delegates are advised to book well in advance.

**Seeparkhotel:**
4 Star Hotel, across the street from ÖSD
Please mention the code word “ÖSD” when making reservations in order to get a special conference rate. The special rate is applicable only on reservations made before 1st January 2019.
Universitätsstraße 104, 9020 Klagenfurt am Wörthersee
+43 463 204499 -731
reservierung@seeparkhotel.at

**Hotel Plattenwirt:**
4 Star Hotel, close to the lake, 15 minutes from ÖSD
Friedelstrand 2, 9020 Klagenfurt am Wörthersee
+43 463 / 21173
hotel@plattenwirt.at
[http://www.plattenwirt.at/](http://www.plattenwirt.at/)
Hotel Rösch:
3 Star Hotel, 20 minutes away from ÖSD
Wörthersee-Süduferstraße 55, 9020 Klagenfurt am Wörthersee
+43 463/2816040
office@hotel-roesch.at
http://hotel-roesch.at/klagenfurt/hotel-roesch-en/

Hotel Weidenhof:
3 Star Hotel, 20 minutes away from ÖSD
Wörthersee-Süduferstrasse 66, 9073 Viktring
+43 463/281540-50
hotel@weidenhof.at
https://www.weidenhof.at/englisch/home.html

Pension Wachau:
3-Star Guest House, 10 minutes away from ÖSD
Wilfriedgasse 19, 9020 Klagenfurt am Wörthersee
+43 463 21717
office@pension-wachau.at
http://www.pension-wachau.at/index_e.html

Jugend- und Familiengästehaus:
Hostel/Youth and Family Guest House, 10 minutes away from ÖSD
Neckheimgasse 6, 9020 Klagenfurt am Wörthersee
+43 463 / 23 00 20
jgh.klagenfurt@oejhv.org
http://www.hiyou.at/index.php?article_id=5&clang=1
Contact Details

Contact details at ÖSD:
Marie-Therese Schellander
marie-therese.schellander@osd.at
www.osd.at

ALTE Contact details:

ALTE Secretariat
The Triangle Building
Shaftesbury Road
Cambridge, CB2 8EA
UK
www.alte.org

During office hours (Monday-Friday, 8.30am-5.00pm)
Email: Secretariat@alte.org
Telephone: +44 (0) 1223 552828

If you are no longer able to attend the ALTE SIG Meetings, please contact the Secretariat as soon as possible.